



TEAM MANUAL

Necessary information for the participating teams

Organizer UNITOP ČR (Union of the Sports Police Clubs in the Czech Republic)
Competition venue SVIJANSKA ARENA with 2 ice rinks
in the SPORT PARK Liberec sports complex



Liberec (Reichenberg in German) is a city in Northern Bohemia, and the regional capital of the Liberec Region. It has over 100,000 inhabitants and is the fifth largest city of the Czech Republic (third in Bohemia). Along with the neighbouring town of Jablonec nad Nisou and surrounding villages, it forms an agglomeration of about 170,000 inhabitants. The city is situated at an altitude of 600 m; above the town rises the Ještěd mountain – 1,012 m. At the top of is a hotel with a television transmitter built in 1973. Liberec features the oldest Czech ZOO from 1919. The highlights of the ZOO Liberec are the white Bengal tigers – the only breed in the Czech Republic. The local Hockey Club is called after the **white tigers**.



All teams received the Invitation to Enter in September 2016, its information was updated and sent out to all participating teams on February 7, 2017. Please read more detailed information below.

ARRIVAL to Liberec

After arriving to Liberec, each team must first drive to the Sports Park Complex Liberec, to SVIJANSKA ARENA; their hockey gear will stay in an allocated separate locker room being available for each team during the whole time of tournament. After that, the team leader and coach must go to the accreditation centre (**Tournament office**) into the meeting room on the 1st floor in the Arena hotel, Jeronymova street 570/22 – 460 07. After accreditation, each team goes to its accommodation facility.

ACCREDITATION

The **Tournament office** will be open **from Tuesday, April 18** at 12:00 till Sunday, April 23, 10:00. The team leader and coach of each of both teams arriving to Liberec on Monday, April 17 already will be expected in the tournament office Dinamo Kazan at 12:00 and Austria at 13:00, after that, all the other teams. Each team leader will sign the declaration of participation that all players of his team are police officers working actively in law enforcement to ensure the security of property and persons or the maintenance of public order or they are students at a police school. A professional player (in the last 12 months) cannot be active participant in this Liberec police tournament. During accreditation will be checked payment of the participation fee and a final invoice will be issued. Additional payment in cash on site.

A TEAM GUIDE

a female student playing hockey ! and speaking English or Russian will be available for each team during the whole tournament – accompanying the respective team to the training and to the matches and assisting in all logistic and support in all questions: pucks for the training, a fluid intake, laundry washing, etc.

ACCOMMODATION

in **ARENA***Hotel** – see www.hotelarena.cz : France, Germany, Hungary and, Slovenia. All the other teams: Austria, Czech Republic, Finland, Slovakia, Dinamo Kazan and Moscow police will be accommodated in **BABYLON**** hotel** see on www.centrumbabylon.cz Only some VIP will be staying in the city centre see www.clariongrandhotelzlatylev.com
Arena Hotel is located within the sports complex SPORT PARK, very close to the hockey arena with two ice rinks. No transportation is needed for the players accommodated in the Arena Hotel. The distance from Babylon to the ice rinks is about 3 – 5 minutes by car or only 12 – 15 min on foot. The third hotel – Clarion - is located rinks at about 10 – 15 min. by car from the ice. Of course a shuttle transportation will be provided during the tournament with respect to timetable of trainings and matches and also VIP program, etc.

MEALS

Official stay of each team begins with dinner on the day of arrival. Exceptions must be agreed in advance. Each team has a full board in the hotel **where they are staying!**

Meal times: Breakfast 06:45 – 10:00 Lunch 12:00 – 15:00 and Dinner 18 - 21:00

TRAININGS

With regard to the wishes of the teams and with regard to the possibilities of ice rinks on

Tuesday, April 18	09:30 – 11:00	Dinamo Kazan
.	11:15 – 12:45	Austria
.	14:30 – 16:00	Czech team
.	16:15 – 17:30	Finland
.	18:00 – 19:00	Moscow police
		16:00 – 18:00 Germany
		18:15 – 19:15 Slovakia

No training: France, Hungary, Slovenia

TECHNICAL MEETING

will be held on **Tuesday, April 18 at 21:00** in hotel Babylon, in Conference room No.1. Each team will be represented by 2 people and their team guide. Right after the opening of the negotiations, a draw will be made for the two groups. The organizing committee has decided that the 4 strongest teams according to the results of the last tournament will be deployed. Other teams will be drawn.

Group A	
A1	CZECH Police Team
A2	MOSCOW Police Team
A3	
A4	
A5	

Group B	
B1	SLOVAK Police Team
B2	Dinamo KAZAN
B3	
B4	
B5	

JURY of APPEAL Is comprised of: Dr. Josef HAUPT Chairman of the Org. Committee
Jan DANEK Head of the sport – Technical matters
Lukáš KAJINEK Head Referee of the tournament
and 2 (two) representatives of the participating teams

All appeals have to be made in writing by the delegate or the coach of the protesters team less than an hour after the end of the fixing of or the publication of the results. The delegate or coach of the respective team has to enclose an appeal fee with the appeal in order for the appeal to be valid. The deposited sum will be refunded to its owner if the appeal proves to be justified. If the appeal is rejected the sum deposited is retained by the organizing committee of the tournament. The appeal fee will be a total of 100.00 € paid in cash.

TOURNAMENT CODE of PLAY: see the attached information on separate sheets

TIMETABLE see on separate sheet

OPENING CEREMONY

The opening ceremony will take place on Wednesday, April 19 at 19:00 in the Svijanska Arena. Presence of all teams is needed! All players and two officials of each team will take part in gala entrance; one member of each team has to wear the police uniform of their respective country. All teams are asked to be ready in Svijanska Arena on time at 18:15.

PROGRAM VIP

on Thursday April 20 for the Team leaders (1 – 2 people from each team)

Departure from Arena hotel at 10:35 from Babylon hotel at 10:45 from Clarion hotel at 10:50

11:00 Meeting of Heads of Delegations with the important people of Liberec Region (Governor, Mayor of Liberec, Regional Police Director), then lunch on Jested Mountain. The return to the hotels or to the ice hockey hall will be at around 15:00.

on Friday April 21

14:30 Match VIP 3x 15 min. net time

on Friday April 21 for the representatives of teams (2 – 7 people from each team)

18:00 Czech evening VIP dinner

for the local VIPs, sponsors and the Heads of Delegations. Later arrivals are possible with respect to time of last Friday's match. The return to the hotels will be at request.

FREE TIME

When spending leisure time in Liberec, we recommend the participants to do, for example:

- a walk through the city centre with its **historical Town Hall**
- a mini-trip to the city highlight – the **Jested Mountain**; a funicular will lift the visitors from 600 m to 1,000 m above sea level in four minutes. The funicular has a capacity of 30 people – i.e., for the entire team. The capsule leaves every half hour.
- a visit to the **Jewellery Museum** in the near town of Jablonec nad Nisou (about 25 minutes by car).
- Participants accommodated in the Babylon hotel have the opportunity during their stay to use the **wellness facilities** 1x up to 90min. – free of charge.

- a possibility of practical shooting on Friday, April 21 in time 13:00 – 17:00
Team leaders and other officials can try a new gun of Ceska zbrojovka (Czech arms factory) – a pistol type P10 !
- a visit of local zoo with white tigers !
- an excursion with tasting in the brewery Svijany, etc.

Each team can consult with its team guide about how to best to spend their free time....

TRANSPORTATION

All necessary local transportation will be provided by a shuttle service (by buses and cars of the organizing committee). Normally the departures from the Babylon hotel will be **35 min.** before the respective training or **65 minutes** before the start of a match.

VICTORY and CLOSING CEREMONY

The closing ceremony and announcement of ranks of the team, as well as the award of the best players of the tournament will be held on Saturday at about 14:30, right after the final match in Sjvijanska Arena.

FAREWELL DINNER

will take place at the Babylon Congress Hall on Saturday, April 22nd, at 19:00

LOCAL ORGANIZING COMMITTEE

If necessary don't hesitate to contact us

Chairman	Dr. Josef HAUPΤ , vice-president of the UNITOP Czech Republic
General Manager	Jiri Jon Mobil: +420 603 569 768
Sports Technical Head	Jan Danek 737 262 488
Sports facilities in Arena	Milan Trojek 731 547 926
Skate sharpening	Luboš Dospěl 777 029 167
Chief Referee	Lukáš Kajínek 777 774 614
Tournament office	Petra Drbohlavova 602 253 835
Accreditation and Accommodation & Meals in the hotel Arena	-----
Hospitality desk in Babylon	Helena Slivkova 773 881 280
and also Accommodation & Meals, Wellness in this hotel	-----
Transportation	Milan Piskač 724 218 342
Team guide AUSTRIA	Barbora Vimmerova 602 159 340
FINLAND	Katerina Novotna 775 982 858
FRANCE	Renata Grecmanova 777 283 399
GERMANY	Dominika Cadkova 739 947 434
HUNGARY	Katerina Sarova 773 661 667
RUSSIA Dinamo Kazan	Valeria Solovyeva 777 546 401
RUSSIA Moscow Police	Veronika Jandova 603 743 548
SLOVAKIA	Marketa Dankova 721 317 259
SLOVENIA	Tereza Dankova 721 317 349

Have a pleasant stay in Liberec
Good luck on the ice rink!